

# BIG BEAR CAMP RETREAT CENTER

89480 NELSON MOUNTAIN ROAD, WALTON, OR 97490

• 541-228-5372 • bigbearcamp.org •



## Weekday Retreat (any one day, Monday - Thursday 9:00am - 5:00pm)

Come just for the day! Our retreat center is great for daytime meetings for businesses, groups, schools etc... We offer a 30 foot yurt with an open floor plan, a smaller 20 foot yurt, and both have wood burning stoves. You can also use the lodge multi-purpose room in the comfort of the warm fire in the Tulikivi soapstone fireplace. You can cook your own lunch in our indoor kitchen or beautiful outdoor kitchen, or purchase a business box lunch from nearby Walton Half-Way Cafe, or even bring your own caterer. We provide your tables, chairs, tea and coffee and firewood. We also have a screen installed in the big yurt for your Powerpoint presentations and a small quiet generator to power your computer and projector (video projector not provided).

**We have limited cell reception and NO internet.**

**For reservations, CALL** (we only make reservations via phone) **to check that the date(s) you want are available. To hold your date, your deposit is required within seven days after making a reservation.**

**Our Capacity is 40 people for a weekday retreat**

**Weekday Retreat Rate - \$15 per person with a minimum charge of \$225**

**Deposit to lock in your date** (please write 2 separate checks)

- Enclosed is my reservation deposit of .....\$100
- Enclosed is my refundable cleaning deposit of ..... \$100

We will call you upon receiving deposit. Deposit is non-refundable, but transferable within one year if notified of cancellation at least 30 days prior to reservation date. The balance is due upon arrival.

***Insurance binder must be received at least two weeks prior to stay or reservation will be canceled with loss of deposit***

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***If you have any questions or special needs please contact us. Thanks, Hal & Tonia, Camp Hosts***

*NOTE: The best way to reach us is by phone. Our cell reception is poor but we try to listen to Messages in the morning, afternoon and night and try to return your call with in 24 hours. Please always leave your phone #. We have NO internet so e-mails may take over a week to return.*

***Please return this form and deposit checks to the above address and copy for your records***

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## Rental Agreement • Weekday Retreat •

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_

Estimated group size (max. group of 40):

Adults \_\_\_\_\_ children \_\_\_\_\_

Name of group: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person: \_\_\_\_\_ Phone: \_\_\_\_\_

2nd Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Retreat Goals: \_\_\_\_\_

## INSURANCE & FIRST AID & CAMPGROUND ETIQUETTE

Campers must supply a liability insurance binder for their event prior to use. Binders may be available from group's own organization's coverage or personal home insurance for special events, with Big Bear Camp as an added "Additional Insured" or "Certificate Holder" for the dates of your event.

***Insurance binder must be received at least two weeks prior to stay or reservation will be canceled with loss of deposit***

Note: Some out of state companies charge more than instate. It may be wise to pursue a binder through an Oregon Company, or use a group member's local company.

Campers are required to supply their own first aid attendant and supplies. Big Bear Camp does not assume any responsibility in any way for accident, injury, or illness, and it is understood that no safety personnel are provided to supervise any activity.

To ensure your safe, enjoyable, and productive stay with us, find enclosed "**Big Bear Campground Information and Etiquette**". Your compliance with these rules allows us to keep fees at the low levels we have established and to provide quality service to your group.

### ACKNOWLEDGMENT

I have read through this agreement, agree to it, and will ensure that my Group is aware this information including "*Campground Information and Etiquette*"

Signed by group leader \_\_\_\_\_ Date \_\_\_\_\_



# Big Bear Campground Information and Etiquette

Please save for your records and share with members of your group

The following rules have been designed for the safety and enjoyment of all our campers while visiting Big Bear Camp. Violators of these rules will be gently asked to make amends or otherwise leave the campground without refund.

Please read and obey all rules and posted signs. This property is privately owned. Big Bear Camp wants to keep prices reasonable which requires campers to help with their own clean-up and insurance. Thank you.

**Note:** The camper accepts camping privileges with the understanding that he does hereby release the campground and employees of all liability for loss or damage to property, and injury to his person arising out of his use of its camping facilities. Furthermore, he agrees to indemnify the campground and its officers and employees, against claims resulting from loss or damage to property, or injury to persons of any member of the family or guest of the registered camper arising out of the use of its camping facilities.

## General

- All visitors check in with host upon arriving.
- Check-in is 4 P.M., Check-out time is 3 P.M. on last day.

(For alternative times, please check with hosts prior to your stay.)

- Please stay on paths and trails. Bicycles use roads only.
- Big Bear Camp is off the grid. Bathrooms have motion sensitive lighting. Lodge has limited lighting.

## Campers

need flashlights and/or battery operated lanterns.

There are no electrical outlets.

- Cellphone accessibility is limited, Please contact camp host for emergencies.
- Firearms, and Firearms, are not allowed.
- Smoking allowed in campfire circle, with other campers' approval. Please put butts into fire ring.

**Wildlife** Please protect wildlife. Please do not feed, catch, harm any wildlife or collect firewood. (Firewood provided)

## Cooking

- Camp stoves in campsites are allowed (not open fires).
- Cooking allowed in fire circle and kitchen areas.
- Cooking utensils and dishes for 40 campers are provided.
- Please wash dishes in clean-up sink and return to original place. All cleaning items are provided

## Fires

- **ABSOLUTELY NO OPEN FIRES OTHER THAN IN GROUP FIRE RING. NOTE:** Fuel for fires is provided. Please consult host for any fire activity (fire ring or in wood stoves or pizza oven.)
- Fires must be attended by an adult.
- Fires in Fire Circle are to be extinguished or covered with metal lid before retiring.
- Please no candles in any building or outside.

## Children

- Parents or guardians are responsible for the safety and actions of their children.
- Wading in creek is at your own risk. Children should be accompanied by adults near and in creek.

## Pets

- There is a no-pet policy. Contact Camp hosts for exceptions.

## Refuse and Clean-up

- Please separate recyclables from other garbage and put in designated area near dumpsters.
- Please get cleaning supplies and check-out list from camp hosts to help with clean-up prior to leaving.
- Leave your campsite and group spaces as clean as you found them. You will be charged a fee for cleanup from your deposit if you do not take care of it yourself.

## Camping Vehicles

- Speed Limit in all areas of the campground, is 5 MPH.